MOBILIA HOLDINGS BERHAD

Registration No.: 202001004249 (1360569-P)
(Incorporated in Malaysia)

Administrative Guide for Second Annual General Meeting ("2nd AGM" or "AGM")

Meeting Day and Date	:	Monday, 30 May 2022
Time	:	10.00 a.m.
Broadcast Venue	:	Lot 2782, GRN 92507, Jalan Kempas 1, Mukim Jalan Bakri, 84200 Muar, Johor
Meeting Platform	:	www.vpoll.com.my (Domain Registration No. D1A457149)

1. Virtual Meeting

1.1 As a precautionary measure amid the Coronavirus Disease (COVID-19) pandemic and having regard to the well-being of the safety of the Company's shareholders, employees and Directors, the Board of Directors (the "Board") and Management have decided that the meeting will be conducted entirely virtual through live streaming and online remote voting via Remote Participation and Voting ("RPV") facilities.

1.2 Kindly ensure that you are connected to the internet at all times in order to participate and/or vote at our virtual Meeting. Therefore, it is your responsibility to ensure that connectivity for the duration of the Meeting is maintained. Kindly note that the quality of the live webcast is dependent on the bandwidth and stability of the internet connection of the participants. The Company, the Board and its management, registrar and other professional advisers (if any) shall not be held responsible or be liable for any disruption in internet line resulting in the participants being unable to participate and/or vote at the Meeting.

2. Entitlement to Participate and Vote

2.1 Only depositors whose names appear on the Record of Depositors as at **23 May 2022** shall be entitled to participate and/or vote at the meeting or appoint proxy/corporate representative(s) to participate and/or vote on his/her behalf by returning the duly executed Proxy Form(s).

3. Appointment of Proxy

3.1 If you are unable to attend and participate at the meeting via RPV facilities, you may appoint a proxy or the Chairman of the Meeting as your proxy and indicate the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

3.2 The instrument appointing a proxy and the power of attorney or other authority i.e. the corporate representatives / authorised nominees or exempt authorised nominees who wishes to attend and participate at the meeting via RPV facilities, please ensure the **duly executed original** Proxy Form(s) or the **original/duly certified** Certificate of Appointment of its corporate / authorised representative / power of attorney / letter of authority or other documents proving authority must be deposited to Company's Share Registrar office, Aldpro Corporate Services Sdn. Bhd. at Level 5, Block B, Dataran PHB, Saujana Resort, Section U2, 40150 Shah Alam, Selangor not less than twenty-four (24) hours before the time appointed for holding the meeting i.e. not later than **Sunday, 29 May 2022 at 10.00 a.m.**

3.3 All appointed proxy need not register for remote participation on VirtualeAGM e-Portal. Upon processing of your Proxy Form, we will grant your proxy access to remote participation at the Meeting to which he/she is appointed for instead of you, with the login credentials.

4. Submission of Questions

4.1 Members and proxies may submit their questions via the real time submission of typed texts through a text box within VirtualeAGM e-Portal at www.vpoll.com.my during the live streaming of the AGM. The questions and/or remarks submitted by the shareholders and/or proxies will be broadcasted and responded by the Chairman/Board/ relevant adviser during the meeting.

5. Voting Procedure

5.1 Pursuant to Rule 8.31A(1) of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the Meeting will be conducted by poll.

5.2 For the purpose of the Meeting, e-Voting can be carried out using personal smart mobile phones, tablets, personal computers or laptops.

5.3 The polling will commence from the scheduled starting time of the Meeting and close ten (10) minutes after the Chairman announces the final ten (10) minutes for voting towards the end of the Meeting after the question-and-answer session.

5.4 The Independent Scrutineer will verify the poll results reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

6. Remote Participation and Voting ("RPV")

6.1 Please note that all shareholders including (i) individual shareholders; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees, and proxies shall use the RPV facilities to participate and/or vote remotely at the meeting [(ii) to (iv) through their authorised representatives].

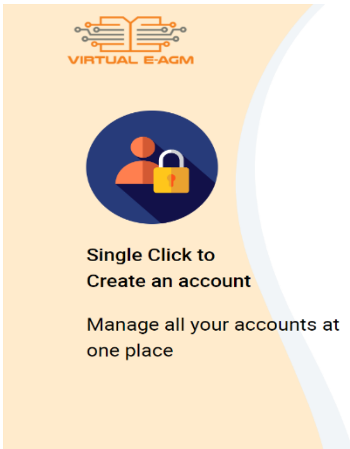
6.2 If you wish to participate in the Meeting, you will be able to view a live webcast of the Meeting, pose questions and/ or submit your votes in real time whilst the Meeting is in progress.

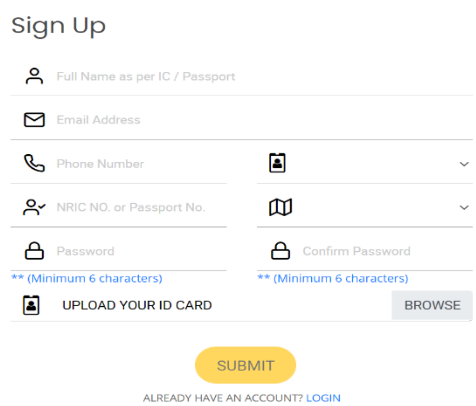
6.3 Kindly follow the steps as set out in **Appendix I** to register for RPV.

VIRTUALEAGM USER GUIDE

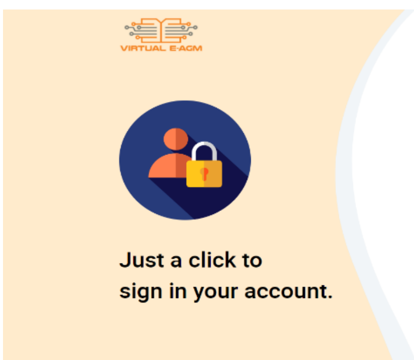
<u>STEP 1:</u> Please go to url www.vpoll.com.my to go to the Login Page as shown below to

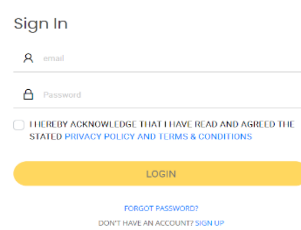
a. Sign up





b. Log in





Notes:

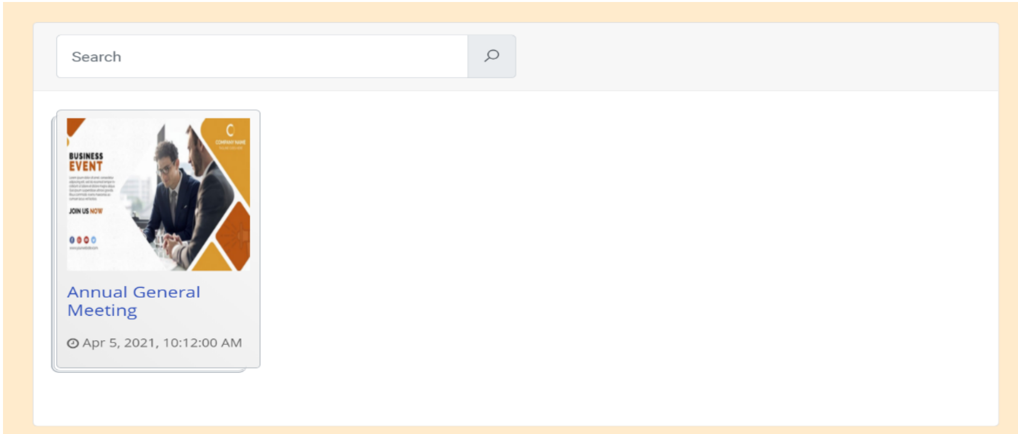
1) Shareholders who wish to participate and vote remotely at the meeting via RPV facilities are required to register/sign up prior to the meeting.

2) The registration will be open from **10.00 a.m. on 23 May 2022** and the registration will be close at **10.00 a.m. on Sunday, 29 May 2022.**

3) This is a **ONE-TIME Registration**. If Shareholders are already a registered user of the e-Portal and need not register again.

4) Your email address is your User ID when Log in.

STEP 2: You will see a DASHBOARD screen as shown below. Click on event icon.



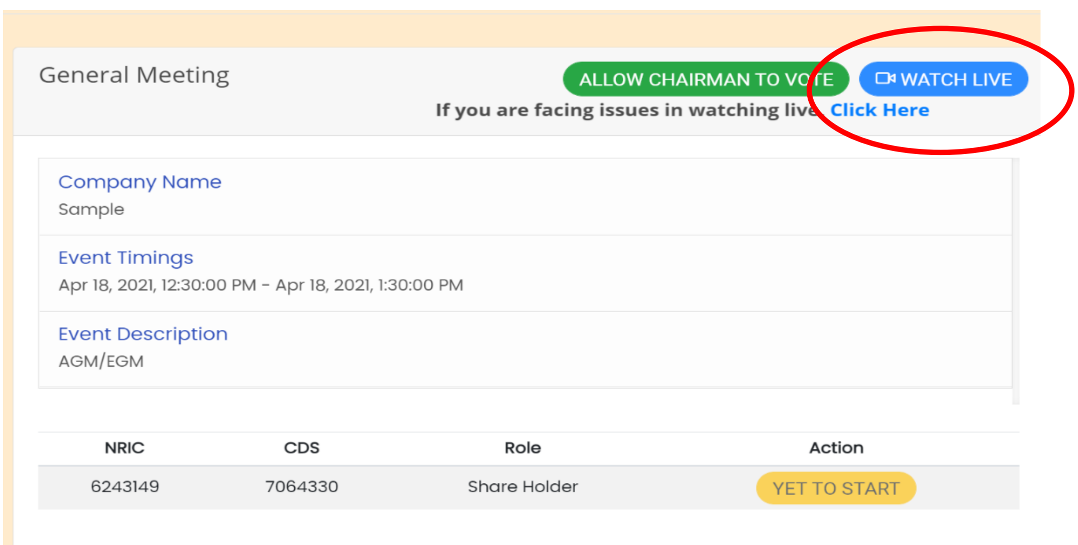
Notes:

1) You can start to log in one hour (1) hour before the commencement of the meeting at **9.00 a.m. on Monday, 30 May 2022.**

2) The quality of the live streaming is dependent on the stability of the internet connection at the location of the user.

3) Log in to www.vpoll.com.my with your registered User ID (email address) and password. For prox(ies) holders, use the login credential that was sent by the Poll Administrator.

STEP 3: Click on EVENT NAME ICON, you will see the following screen.

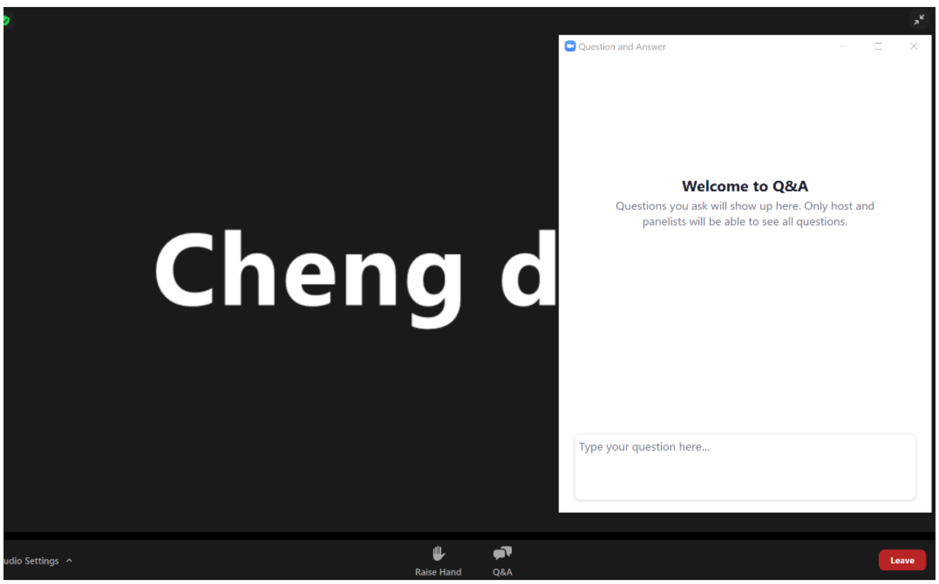


To watch live streaming, please click on the BLUE BUTTON as shown in the top right corner. If you are facing issues in watching live, click the “Click Here” to open the Zoom application directly.

STEP 4: The screen will open in a new tab as shown below:

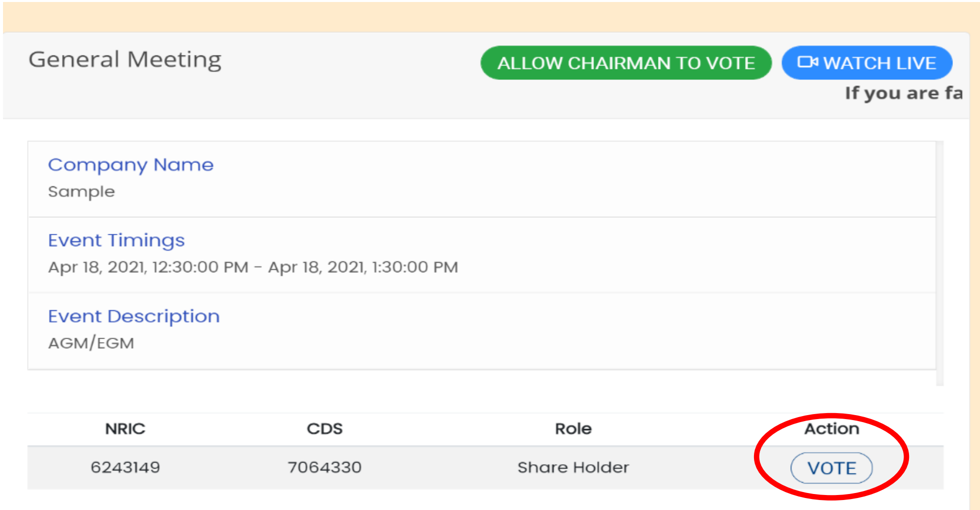
ASKING QUESTIONS FEATURE

To ask questions, please click on your Q&A icon at the bottom of your screen and type your questions.



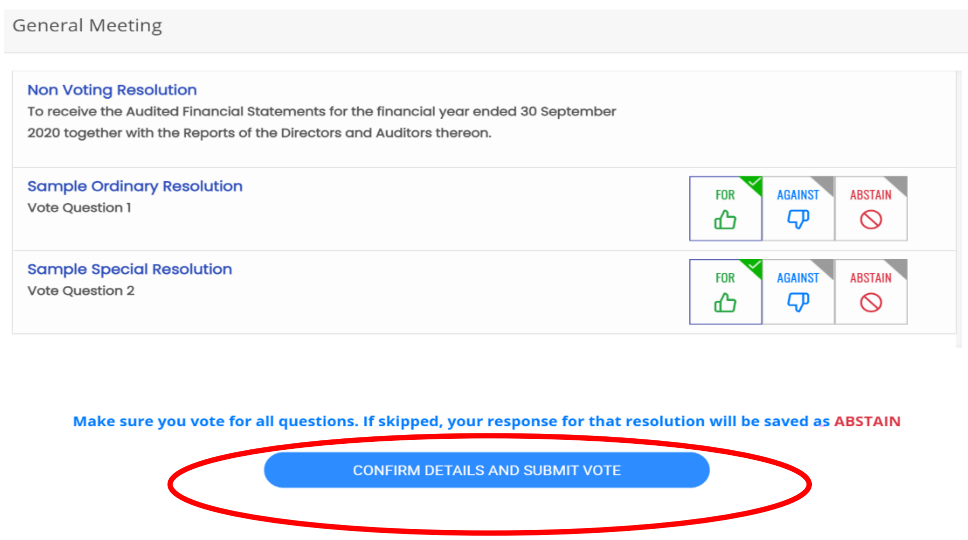
If you have any questions to raise at the meeting, type the question in the text box below. The Chairman/Board/Management/relevant adviser(s) will endeavour to respond to your question during the Meeting.

STEP 5: To vote, please go back to your earlier tab as shown below.

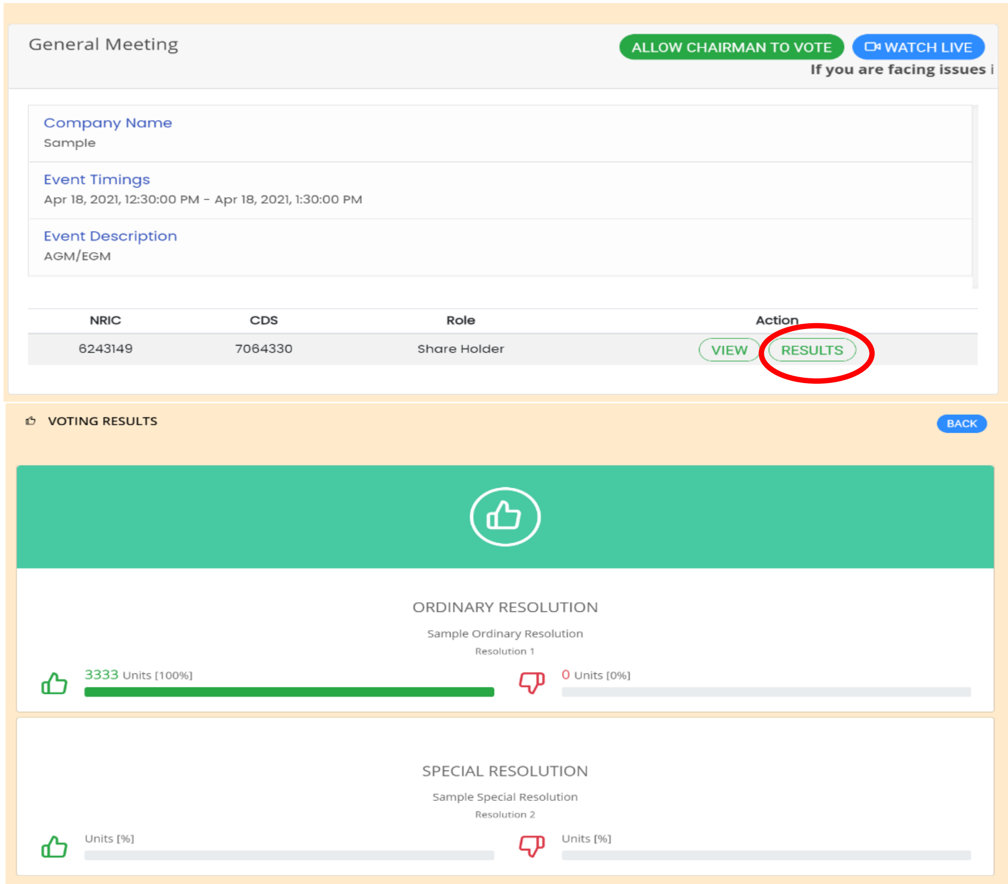


Upon confirmation of your name, event details, role, NRIC and CDS number, please click on the VOTE button.

STEP 6: Vote accordingly and click on the CONFIRM DETAILS AND SUBMIT VOTE button.



STEP 7: To view the voting results, please click the "RESULTS"



Enquiry

If you have any enquiries prior to the AGM, please contact the following during office hours from Mondays to Fridays from 9.00 a.m. to 5.00 p.m. (except public holiday): -

The Share Registrar – any matters relating to the 2nd AGM

Aldpro Corporate Services Sdn Bhd

Address	:	Level 5, Block B, Dataran PHB, Saujana Resort, Section U2, 40150 Shah Alam, Selangor
Email Address	:	admin@aldpro.com.my
Contact Person	:	Ms. Vivien Khoh / Ms. Jennie Wong / Ms. Esther Loo
Telephone No	:	+603 7890 0638

OR

If you have any enquiry relating to VirtualeAGM, please contact the following persons during office hours from Mondays to Fridays from 9.00 a.m. to 5.00 p.m. (except public holiday): -

The Poll Administrator – e-Services Assistance

AI Smartual Learning Sdn Bhd

Address	:	1-23-5, Menara Bangkok Bank Berjaya Central Park Jalan Ampang, 50450 Kuala Lumpur
Email Address	:	davidcheng@aismartuallearning.com
Contact Person	:	Mr. David Cheng
Telephone No.	:	+6017 7700887